SECTION: SUPPORT EMPLOYEES

TITLE: CREATING A POSITION

CARLISLE AREA SCHOOL DISTRICT

ADOPTED: October 19, 2006

REVISED:

	501. CREATING A POSITION
1. Purpose	Positions for support employees shall be established by the Board in order to provide educational programs and supporting services consistent with the needs of the schools and the resources of the community.
2. Authority SC 406	The need for creating support positions shall be determined by the Superintendent. The Board reserves for itself the final determination of the number and type of support positions deemed necessary for effective operation of the schools.
3. Guidelines	Recommendations for a new or additional support position shall include: 1. Initial salary for a new position. 2. Supporting data and other rationale relevant to the recommendation. In the exercise of its authority to create new positions, the Board shall give primary consideration to: 1. Number of students enrolled. 2. Special needs of students. 3. Financial resources of the district. 4. Operational needs of the district.
4. Delegation of Responsibility	The Superintendent shall normally be responsible for recommending new or additional support positions. The Board may, through the Superintendent, seek the advice of administrative staff in creating a new position or increasing the number of employees in existing positions.

School Code 406	